



AMENDED CHARTER

BOARD OF SCIENTIFIC COUNSELORS, NATIONAL INSTITUTE OF NEUROLOGICAL DISORDERS AND STROKE

PURPOSE

The National Institute of Neurological Disorders and Stroke (**NINDS**; also referred to as "Institute") was established to conduct and support research, training, and health information dissemination relating to its mission. The intramural component conducts biomedical health related research in its own laboratories, principally in Bethesda, Maryland, and provides advice to the Institute in carrying out its programs with respect to neurological diseases and disorders and stroke. In order to secure unbiased and objective evaluation of intramural research programs, and of the work of the individual scientist, expert scientists **from** outside the National Institutes of Health (**NIH**) were invited to join review groups called Boards of Scientific Counselors beginning in 1956.

The Board of Scientific Counselors, National Institute of Neurological Disorders and Stroke (Board), shall review and evaluate the intramural program and the work of individual scientists working in it.

The Director, NIH, is mandated under section 492(b) of the Public Health Service (**PHS**) Act, as amended, to establish procedures for periodic technical and scientific peer review of research at the NIH. These procedures shall consider the work--past, present, and future--conducted by either an entire laboratory or section of a laboratory as well as the research projects of individual investigators.

AUTHORITY

42 U.S.C. 282(b)(6), section 402(b)(6) of the PHS Act, as amended. The Board is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Board shall advise the Director, NIH; Deputy Director for Intramural Research, NIH; and the Director, NINDS, concerning the Institute's intramural research program through periodic visits to the laboratories to assess the research in progress and evaluate the productivity and performance of staff scientists.

The Board shall be provided with a written description of the overall research to be reviewed. This written description shall present the overall past accomplishments of the laboratory and its investigators since the last review was conducted. The written description may also present: the general aims, objectives, and projected directions of the research projects to be conducted; appropriate background information on possible future research projects; a brief summary of the general research plan; and an indication of the importance of the research 'project.

The Board, after conducting the review, **shall** submit a written description of the research, the results of the review, and the recommendations of the Board to the Scientific Director of the Institute. The Scientific Director will report at least annually to the National Advisory Neurological and Stroke Council the results of the review.

As necessary, the Board and its subcommittees may call upon special consultants, assemble ad hoc working groups, and convene conferences, workshops, or other activities. The consultants shall not be members of the Board and shall not participate in any votes or other actions of the Board.

STRUCTURE

The Board shall consist of 10 members, including the Chair. The Chair and members are selected by the Director, NTH, from authorities knowledgeable in the fields of academic medicine, sensory disease research and clinical sciences related to the research activities of the NINDS. Members shall be invited to serve for overlapping terms of up to five years. Terms for a member who is to serve as Chair may include a **fifth** year. A quorum for the conduct of business by the full Board shall consist of a majority of currently appointed members. A quorum for each subcommittee shall be three members.

As necessary, standing and ad hoc subcommittees, composed of members of the parent committee, may be established to perform special functions within the Board's jurisdiction. The Department Committee Management Officer shall be notified upon establishment of each standing subcommittee and shall be given information on its name, membership, function and estimated frequency of meetings.

A member of one subcommittee may serve as a voting member of other subcommittees when that member's expertise is required. However, that member shall not be counted in determining the presence of a quorum. Upon approval by the Chair, the advice of the subcommittee shall be considered the advice of the Board.

Management and support services shall be provided by the Office of the Scientific Director, **NINDS**.

MEETINGS

Meetings are held approximately twice a year at the call of the Chair, with the advance approval of a Government official who also approves the agenda. A Government official shall be present at all meetings.

Meetings shall be open to the public unless determined otherwise by the Secretary of Health and Human Services. Notice of all meetings shall be given to the public.

Meetings shall be conducted and records of the proceedings kept, as required by applicable laws and Departmental policies.

COMPENSATION

Members shall be paid at the rate of \$200 per day, plus per diem and travel expenses, as authorized by section 5703, Title 5 U.S.C., as amended, for persons in the Government service employed intermittently. Members who are officers or employees of the United States shall not receive compensation for service on the Board.

ANNUAL COST ESTIMATE

The estimated annual cost for operation of the Board, including compensation and travel expenses for members but excluding staff support, is \$48,111. The estimate of annual person-years of staff support required is 0.4, at an estimated annual cost of \$36,542.

REPORTS

In the event a portion of a meeting is closed to the public, a report shall be prepared which shall contain, as a minimum, the Board's functions, a list of members and their business addresses, dates and places of meetings, and a summary of the Board's activities and recommendations during the year. A copy of the report shall be provided to the Department Committee Management Officer.

TERMINATION DATE

Continuing

APPROVED:

DEC 20 2000

Date

Ruth L. Kirschstein

Principal Deputy Director, NIH